



Employment Application

Trinity Development Center & Medina Residential Care Services is an Equal Opportunity Educational Institution and EEO/Affirmative Action Employer committed to excellence through diversity. Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.

PLEASE TYPE OR PRINT. Complete the entire application. You may attach a resume, but you must still complete all questions; or your application will be deemed incomplete and may not be considered. Please fill out each box (don't just indicate "See Resume.") Applications with missing or invalid job numbers will not be considered for any position. All applicants must also complete Form LIC508, the Criminal Record Statement.

APPLICANT INFORMATION

Form with fields for: Last Name, First Name, MI, A.K.A./Maiden Name, Street Address, Apartment/Unit #, City, State, ZIP Code, Home Phone, Cell Phone Number, Contact time (AM/PM), Social Security #, E-mail Address, Desired Salary, Position Applied for, Date of Application, Citizenship, Availability Restrictions, Referral Source, Age, School, Employment Seeking, Travel, Mentoring Program, Drivers License, Criminal Record.

Qualifications and Skills

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying.

Please provide a copy of all valid Licenses and Certificates

Licenses and Certificates: include Exp. Date Computer Skills: List all CPU software programs that you can operate and years of experience

Do you possess a current First Aid Card? Choose One

Do you possess a current CPR card? Choose One

Summarize why you feel you are the best candidate to work for our company:



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**Employment History**

Starting with the most recent employer, provide the following information.

Have you ever been terminated from a job YES <input type="checkbox"/> NO <input type="checkbox"/>	If you answered "yes" please provide details:
Explain in detail any gaps or long periods of unemployment in your employment history.	

Employer	Telephone #	Dates Employed From: To:
Street Address	City	State
Starting Compensation \$ Choose One		Reason Why you left ~or~ Reason why you are thinking about leaving?
Final or Current Compensation \$ Choose One		Starting Job Title
Immediate Supervisor		May we contact for reference? Choose One
What did you enjoy most about your position?	What did you like least about your position?	

Employer	Telephone #	Dates Employed From: To:
Street Address	City	State
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Final or Current Compensation \$ Choose One		Starting Job Title
Immediate Supervisor		May we contact for reference? Choose One
What did you enjoy most about your position?	What did you like least about your position?	



## Employment Application

### Educational Background

Starting with your most recent school attended, provide the following

Name of School (include city & state)	Years Completed	Type of Study Completed	GPA	Major/Minor
		<input type="checkbox"/> Diploma <input type="checkbox"/> Degree <input type="checkbox"/> Certification <input type="checkbox"/> Other	<input type="checkbox"/> GED	
		<input type="checkbox"/> Diploma <input type="checkbox"/> Degree <input type="checkbox"/> Certification <input type="checkbox"/> Other	<input type="checkbox"/> GED	
		<input type="checkbox"/> Diploma <input type="checkbox"/> Degree <input type="checkbox"/> Certification <input type="checkbox"/> Other	<input type="checkbox"/> GED	
		<input type="checkbox"/> Diploma <input type="checkbox"/> Degree <input type="checkbox"/> Certification <input type="checkbox"/> Other	<input type="checkbox"/> GED	

### References

List the name and telephone number of two professional or educational references who are not related to you and are not previous supervisors; and one personal reference who is not related to or living with you.

Name	Title	Relationship	Telephone	Number of years known
1. Professional/Educational Reference				
2. Professional/Educational Reference				
1. Personal Reference				

Is there any other job related information you want us to know about you?

Additional Information

### Applicant Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.


If I am hired, I understand that I am free to resign at any time, with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States of America and the federal immigration laws and regulations require me to complete an I-9 Form in this regard.

**I understand that any information provided by me that is found to be false, incomplete or misleading in any respect, will be sufficient cause to eliminate me from further consideration for employment, or may result in my immediate termination from the employer's service, whenever the truth and facts are discovered**  
**DO NOT SIGN THIS APPLICATION UNTIL YOU HAVE READ AND FULLY UNDERSTAND THE ABOVE APPLICANT STATEMENT.**

**I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement provided above.**

Signature of Applicant: \_\_\_\_\_

  
Applicant

Date of Signing/Submitting Application: [Click here to enter a date.](#)